



Report to the Auburn City Council

Action Item

Agenda Item No.

10

City Manager's Approval

To: Mayor and City Council Members
From: Joseph G. R. Labrie, City Clerk
Prepared by: Amy Lind, Deputy/Assistant City Clerk
Date: June 11, 2012
Subject: Request for Services of the Placer County Clerk for General Municipal Election

The Issue

Should the Placer County Clerk provide services for the General Municipal Election November 6, 2012?

Conclusion and Recommendation

By **RESOLUTION** approve the request of the City Clerk of the City of Auburn to utilize the services of the Placer County Clerk for the General Municipal Election of November 6, 2012.

Background

As permitted under Section 2203 of the State Elections Code, in order to have the County of Placer conduct the City of Auburn's November 6, 2012 municipal election, the Council must authorize use of county services by resolution. Council's affirmative action on this item will permit the Placer County Clerk to conduct the election.

Fiscal Impact

The cost breakdown is \$750.00 set-up fee and \$1.25 per registered voter. At this time there are approximately 8131 registered voters in the City limits of Auburn. Thus, the cost would compute to \$10,913.75. However, it is likely that there will be additional voters registered at the time of the election. Therefore, the recommended budget appropriation for fiscal year 2012-13 is \$13,000 for the City of Auburn's share of the election cost.

Updated May 28, 2012

QUICK REFERENCE CALENDAR FOR NOVEMBER 6, 2012 GENERAL ELECTION *Candidate Calendar - Draft	
June 18 – July 21, 2012 (E-141 – E-108)	Candidate workshops conducted during this period (dates and locations to be scheduled).
July 16, 2012 (E-113)	Candidate-filing period begins.
July 31, 2012 (E-98)	Last day to file semi-annual campaign statements (from last statement to 6/30/12).
August 10, 2012 (E-88)	Close of regular candidate-filing period. This period is extended if an incumbent fails to file.
August 15, 2012 (E-83)	Close of extended candidate-filing period.
August 16, 2012 (E-82)	Random alphabet draw to be held at 11AM to determine the ballot order of candidates' names.
September 10, 2012 (E-57)	Write-in candidate-filing period begins.
September 27, 2012 (E-40)	Sample ballots may be mailed to voters.
October 5, 2012 (E-32)	Last day to file 1 st pre-election campaign statements (from last statement to 9/30/12).
October 8, 2012 ¹ (E-29)	First day to issue vote-by-mail ballots.
October 21 – November 5, 2012 (E-16 to E-1)	Contributions and independent expenditures of \$1,000 or more need to be reported within 24 hours. Form 410 needs to be filed within 24 hours if a committee qualifies or has a change.
October 22, 2012 (E-15)	Last day to register for this election.
October 23, 2012 (E-14)	Close of write-in candidate-filing period.
October 25, 2012 (E-12)	Last day to file 2 nd pre-election campaign statements (from last statement to 10/20/12).
October 30, 2012 (E-7)	Last day to request vote-by-mail ballot by mail.
November 6, 2012	ELECTION DAY

¹ This date may change as it falls on a county holiday.

Updated May 28, 2012

QUICK REFERENCE CALENDAR FOR THE NOVEMBER 6, 2012 GENERAL ELECTION *Measure Calendar - Draft	
July 5, 2012 ¹ (E-124)	Last day resolution and boundary maps can be presented to the Office of Elections to guarantee placement of measure on ballot.
July 23, 2012 (E-106)	Resolution to County Counsel and CEO for agenda review (15 days before BOS meeting).
July 31, 2012 (E-98)	Last day to file semi-annual campaign statements (from last statement to 6/30/12).
August 7, 2012 (E-91)	Resolution on BOS agenda for approval (assumes BOS meeting on this date).
August 10, 2012 (E-88)	Impartial analysis due. Tax rate statement due if applicable to measure.
August 10, 2012 (E-88)	Last day to file arguments for and against measures.
August 20, 2012 (E-78)	Last day to file rebuttal arguments for and against measures.
September 27, 2012 (E-40)	First day sample ballots may be mailed to voters.
October 5, 2012 (E-32)	Last day to file 1 st pre-election campaign statements (from last statement to 9/30/12).
October 8, 2012 ² (E-29)	First day to issue vote-by-mail ballots.
October 12 – November 4, 2012 (E-25 to E-2)	Precinct officer training classes to be conducted during this period.
October 21 – November 5, 2012 (E-16 to E-1)	Contributions and independent expenditures of \$1,000 or more need to be reported within 24 hours. Form 410 needs to be filed within 24 hours if a committee qualifies or has a change.
October 22, 2012 (E-15)	Last day to register for this election.
October 25, 2012 (E-12)	Last day to file 2 nd pre-election campaign statements (from last statement to 10/20/12).
October 30, 2012 (E-7)	Last day to request vote-by-mail ballot by mail.
November 6, 2012	ELECTION DAY

¹ This date has been changed as the deadline falls on a county holiday.

² This date may change as it falls on a county holiday.

1 RESOLUTION NO. 12 -
2 **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN CALLING**
3 **AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE**
4 **HELD ON TUESDAY, NOVEMBER 6, 2012, REQUESTING**
5 **CONSOLIDATION OF THAT ELECTION WITH THE STATE GENERAL**
6 **ELECTION, AND REQUESTING SERVICES FROM THE PLACER COUNTY**
7 **CLERK WITH RESPECT TO THAT ELECTION**

8 **WHEREAS**, the general municipal election of the City of Auburn is
9 scheduled for November 6, 2012; and
10

11 **WHEREAS**, the interests of efficiency call for the consolidation of that
12 election with the state general election to be held that same date; and
13

14 **WHEREAS**, the City Council requests services from the Placer County
15 Clerk for the conduct of that election.
16

17 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,**
18 **CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS**
19 **FOLLOWS:**
20

21 **SECTION 1.** The City Council finds and determines that each of the
22 findings set forth above is true and correct.
23

24 **SECTION 2.** Pursuant to the California Elections Code, there is hereby
25 called and ordered to be held in the City of Auburn, California, on Tuesday,
26 November 6, 2012, a general election for the purpose of electing municipal
27 officers to fill the vacancies that will arise with the expiration of the terms of
28 the following municipal officers:

1	William Kirby	Councilmember	Regular Term
2	Keith Nesbitt	Councilmember	Regular Term
3	Joseph Labrie	City Clerk	Regular Term
4	George Williams	City Treasurer	Regular Term

5

6 **SECTION 3.** The City Council hereby declares its intent to consolidate this
7 general election with the Statewide General Election to be held on November 6,
8 2012. This resolution shall constitute the request for consolidation required by
9 Elections Code Section 10403 and the City Clerk shall forward a certified copy
10 of this resolution to the Clerk of the Placer County Board of Supervisors not
11 later than 88 days prior to November 6, 2012.

12

13 **SECTION 4.** That the ballots to be used at the general election shall be in
14 form and content as required by law.

15

16 **SECTION 5.** Notice of the time and place of holding the election is hereby
17 given, and the City Clerk is authorized, instructed and directed to give further
18 or additional notice of the election, in time, form and manner as required by
19 law.

20

21 **SECTION 6.** That in all particulars not recited in this resolution, the general
22 election shall be held and conducted as provided by law.

23

24 **SECTION 7.** The City Clerk is hereby authorized, instructed and
25 directed to procure and furnish (or cause to be procured and furnished) any
26 and all official ballot notices, printed matter and all other supplies, equipment
27 and paraphernalia that may be necessary to prepare and lawfully conduct the
28 special election.

1 **SECTION 8.** Officeholders for the City of Auburn are elected "At Large" as
2 there are no divisions in the City; all voters within the City vote for all
3 candidates.

4
5 **SECTION 9.** The City of Auburn determined the following election
6 particulars:

7 The length of the Candidate Statement shall not exceed **200** words, the cost of
8 the Candidate Statement shall be paid by the **candidate** and in case of a tie
9 vote, the election shall be determined by **lot**. If by close of candidate filing,
10 the number of qualified candidates does not exceed the number of seats to be
11 filled in a particular office, the City Council may, in accordance with Election
12 Code Section 10229(a): appoint to the office the person(s) who has been
13 nominated and/or appoint to the office any eligible elector if no one has been
14 nominated or hold the election, if either no one or only one person has been
15 nominated. The City Council shall make that determination by resolution
16 adopted after the City Clerk certifies that no more than four candidates have
17 qualified for the ballot.

18
19 **SECTION 10.** The City Clerk is hereby authorized to utilize the services of the
20 Placer County Clerk for the conduct of the general election. The City of Auburn
21 hereby agrees to pay the costs of those services as outlined by current policy
22 of the Placer County Elections Division.

23
24 **SECTION 11.** The City Clerk is authorized to canvass the returns of the
25 Election and to certify the same to City Council at the time and in the manner
26 provided by law.

1 **SECTION 12.** There have been no City boundary changes since our last
2 election, but the City Council understands that the Placer County Public Works
3 Mapping Division will verify our City boundary lines prior to the election.
4

5 **SECTION 13.** The City Clerk shall certify to the passage and adoption of this
6 Resolution and enter it into the book of original Resolutions.
7

8 PASSED, APPROVED AND ADOPTED this 11th day of June, 2012.
9

10
11 _____
Kevin Hanley, Mayor

12 ATTEST:
13
14

15 _____
Joseph G. R. Labrie, City Clerk
16

17 I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify
18 that the foregoing resolution was duly passed at a regular meeting of the City
19 Council of the City of Auburn held on the 11th day of June, 2012 by the
20 following vote on roll call:
21

22 Ayes:

23 Noes:

24 Absent:

25 _____
Joseph G. R. Labrie, City Clerk
26
27
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